

If you are an employee, please look at this checklist that helps you to prepare your document for filing your tax return:

### Incomes

- T4 Statement & RL-1 Employment and Other Income (QC only)
- Other Income (Commissions, Gratuities, Foreign employment income)
- T4E Statement of Employment Insurance and Other Benefits
- T5007 Statement of Benefits – Workers Compensation or Social Assistance benefits
- T4A COVID-19 Benefits received – CERB, CRB, CRCB, etc.

### Expenses

- If you want to claim more than **500\$** you need, **T2200** Employment Expenses (**signed by your employer**)+ In-home office expenses
- Tool expenses
- Union dues not included on your T4 slip

### If you have Families

- Childcare expenses
- Adoption expenses
- Support payments made

### If you are Homeowners and Landlords

- Capital Cost Allowance (CCA)
- Home accessibility expenses
- Moving expenses

### If you are Students

- Tuition slips
- Student loan interest amounts

### Other Common Expenses

- Donations
- Medical expenses
- Personal attendant/facility care expenses
- Political contributions
- Exams for professional certification
- Digital News subscription expenses (Just Canadian Digital News)
- Receipts for classroom/school supplies (teachers and early childhood educators)